

# Washington CivicCenter

110 GLADDEN ST. WASHINGTON, NC  
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## RENTALS

### Saturday ————— \$2200

Entire Building 8:00am-12:00am includes cleaning fee, admin fee \*not refunded, banquet tables, teal green chairs, and staff attendant

### Pamlico Ballroom ————— \$1400

8:00am-12:00am- includes kitchen, cleaning fee, admin fee \*not refunded, banquet tables, teal green chairs, and staff attendant

### Pamlico Ballroom ————— \$850

8 hour rental- includes kitchen, cleaning fee, admin fee \*not refunded, banquet tables, teal green chairs, and staff attendant

### Belk Bracy Gallery ————— \$600

8 hour rental- includes kitchen, cleaning fee, admin fee \*not refunded, banquet tables, teal green chairs, and staff attendant (16 hour rental \$900)

### Belk Bracy Gallery ————— \$375

8 hour rental- includes cleaning fee, admin fee \*not refunded, banquet tables, teal green chairs, and staff attendant

### Leff Meeting Room ————— \$170

8 hour rental- includes cleaning fee, admin fee \*not refunded, conference or classroom style set-up, WiFi, and staff attendant (\$25 per hour plus cleaning fee for shorter rentals)

### Sunday Shower Package ————— \$460

5 hour rental- Belk Bracy Gallery- includes kitchen, cleaning fee, admin fee \*not refunded, round tables, white folding chairs, 2 rocking chairs, and staff attendant (without kitchen \$315)

### Wedding Package ————— \$3550

Entire Building 8:00am-12:00am (2 Days) includes kitchen, cleaning fee, admin fee \*not refunded, round tables (20), white folding chairs(160), banquet tables(25), teal green chairs(295), wedding arbor, and staff attendant

## À LA CARTE

White Folding Chairs ————— \$2.50  
160 available

5ft Round Tables ————— \$8  
20 available

Bistro Tables ————— \$10  
10 available

Bistro Slip Covers ————— \$6  
Black, Navy, or White

Rectangular Table Linen ————— \$6-\$25  
White, Non-Floor Length  
Floor Length Ploy in any color

Round Table Linen ————— \$10-\$15  
White, Floor Length \*poly in any color

Wooden Arbor ————— \$45

Silver/Gray Sequin Backdrop ————— \$40  
with Stand

Antique Chalk Board w/ ————— \$20  
chalk markers

LCD Projector (ballroom) ————— \$75

Epson Portable Projector ————— \$40

PA System w/ cordless mic ————— \$45

White Stage Fabric ————— \$300

Stage lighting for white fabric ————— \$50

## SERVICES

Set-up ————— \$150

*-Design your seating/ceremony floor plan, or lighting (no ceiling drapes) and we will have it ready before you arrive- For BOTH Seating and ceiling services - \$300.00 \*ask for details*

Breakdown —————

Tables and chairs only ————— \$150

Ceiling lights, or draping only ————— \$150

Extra Time ————— quoted upon request

*Options may be available for adding extra time to your rental (approval required).*

*\*Additional Linen Options are available  
Please visit [werentlinen.com](http://werentlinen.com) to view our selections.  
Quotes available upon request 3 weeks prior to rental.*

REFUNDABLE SECURITY DEPOSIT  
————— REQUIRED —————